

Volunteer Job Description

Door Attendant

Position Summary:

Door attendant will stand/sit at the sponsor dining room entrance to ensure guests who enter are on the approved list.

Responsibilities:

Man sponsor dining room to ensure only authorized guests gain entry.

Skills Needed:

Must be polite, courteous and assertive to guests

Requirements:

- Volunteers must be 15 years of age or older
- Must be able to sit/stand for long periods of time

Training:

Volunteers will be trained at the beginning of their shift. Event staff will explain specific details for this position upon arrival.

Please Note:

Event schedules and tasks vary based on event needs. While volunteers may sign up for a specific task, event staff reserve the right to reassign volunteer positions to fill event gaps.