**Hospitality Attendant**

**Position Summary:**

Dining room attendants will be present during lunch and/or dinner and will help to ensure the sponsor dining room is stocked with drinks and ice, bus tables, pull trash, and help maintain the cleanliness while sponsors are present.

**Responsibilities:**

* Assist beverage attendant to ensure drinks are stocked and properly iced during lunch/dinner
* Set up and clean before guests arrival
* Clean up and bus tables as needed as sponsors finish lunch/dinner
* Assist caterer to ensure buffet line is stocked and clean
* Clean up dining room when lunch/dinner concludes
* Notify beverage attendant if drinks are needed in dining room or go get additional drinks if beverage attendant is unavailable.

**Skills Needed:**

* Outgoing and courteous personality with the ability to interact with sponsors as they arrive in the sponsor dining room to eat lunch and/or dinner

**Requirements:**

* Volunteers must be 16 years of age or older
* Must be able to stand for long periods of time
* Ability to lift up to 10 pounds
* Ability to bend over to pick up items
* Must be comfortable/willing to do the responsibilities listed above

**Training:**

Event staff will explain specific details for this position upon arrival.

Short informative meetings regarding Knoxville Challenger volunteer positions will take place Friday, November 1 and Sunday, November 3, lasting about 30 minutes. Volunteers have a choice of which session they would like to attend. The meetings will include a brief tour of the facility, distributing volunteer shirts, and meeting with the volunteer coordinator.

**Please Note:**

Event schedules and tasks vary based on event needs. While volunteers may sign up for a specific task, event staff reserve the right to reassign volunteer positions to fill event gaps.